



Application for Social Work Field Placements

Name: _____ Date: _____

E-mail: _____ Expected Date of Graduation: _____

I am requesting a field instruction agency assignment for **Junior/Senior (circle one)** Field Education in (check one):

Summer semester _____; Spring semester _____; 20_____.

I request that my placement be in the following geographic area:

My transportation arrangements for Field will be:

In the space below list all undergraduate level classes that you have taken or in the process of taking, mark "X" for completed, "E" for currently enrolled.

- ___ SOCL 105
- ___ SOWK 201: Intro to Social Work and Social Welfare
- ___ SOWK 300: Social Problems and Dev. Social Policy
- ___ SOWK 301: Human Behavior & Social Environment I
- ___ SOWK 302: Human Behavior & Social Environment II
- ___ SOWK 325: Human Diversity: Populations At-Risk
- ___ SOWK 330: Methods: Practice I Individuals and Families
- ___ SOWK 412: Leadership and Professional Development in Social Work
- ___ SOWK 425: Methods: Practice II Social Work Practice with Groups
- ___ SOWK 430: Methods: Practice II Communities and Organizations

What type of field experiences are you interested in pursuing? (i.e., Client type, field of practice, etc.) List 2-3 specific agencies/organizations that may be of interest to you:

Identify and briefly describe your junior field assignment (if applicable):

Briefly describe your strengths and weaknesses:

Do you have any physical limitations, scheduling, health concerns, etc. that should be considered in making placement arrangements for you? If so, explain:

Do you have any history of criminal history, drug use etc.?

Do you have any additional skills (second language etc.)?

****Students must complete all background checks required by their placement agency within one week of his/her interview.

**** Longwood University spring and summer break **do not** apply when students are in external placements. You follow the sites breaks if there are any.

**** Students must meet all expectations of SOWK 330 before going out to an external junior field placement

*** Students must meet all expectations of SOWK 425 & SOWK 430 before going out to an external senior field placement.

**** Students are required to turn in a resume and letter of interest to the Director of Field Education with this application.

Students will send the completed application to Mrs. Reynolds by e-mail or a printed copy for review along with a **copy of your current resume**. The final decision regarding the field placement will be made by the Director of Field.

Student Attestation:

I understand I must meet the G.P.A. requirements as stated in the Longwood University Catalog under which I entered. I further understand that if my G.P.A. is below or falls below the required level, my placement will be postponed pending successful completion of compensating academic course work or change in educational goals.

I understand that this application may be shared with potential field agency representatives and I have reviewed this application for accuracy and completeness. I further understand the academic requirements for eligibility for assignment to an agency as part of the Field Education experience, and that I take full responsibility for completing the required contact hours of practice. Any failure to complete those hours will be reflected in grade assessment or, if health related, will require my securing an "incomplete" as stipulated in the Longwood University Catalog.

Student Signature

Date

Assigned Placement: _____ External Supervisor _____
(office use only)