

**LONGWOOD UNIVERSITY BOARD OF VISITORS**  
**Saturday, May 11, 2013**

**Minutes**

**Call to order**

The Longwood University Board of Visitors met on Saturday, May 11, 2013 in Lancaster Hall, Room 223, on the campus of Longwood University. The meeting was called to order at 1:24 p.m. by Mrs. Marianne Radcliff, Rector of the Board.

Members present:

The Honorable John W. Daniel, II  
Dr. Edward I. Gordon  
Mr. Eric Hansen  
Mrs. Rita B. Hughes  
Mr. Thomas A. Johnson  
Dr. Judi M. Lynch  
Mrs. Jane S. Maddux  
Mr. Stephen L. Mobley  
Mrs. Marianne M. Radcliff  
Mrs. Shelby J. Walker  
Mr. Lacy Ward, Jr.

Members absent were:

Mr. Brad E. Schwartz  
Mr. Ronald O. White

Present at the request of the Board:

Ms. Marjorie M. Connelly, Interim President  
Mr. Robert Burger, President, Longwood University Foundation, Inc.  
Ms. Jeanne Hayden, Executive Assistant to the Board of Visitors

Present at the request of the President:

Ms. Brenda Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects  
Mr. Kenneth Copeland, Vice President for Administration and Finance and Executive Director of the Real Estate Foundation

Others present:

Mrs. Sabrina Brown  
Mr. Cameron O'Brion

**Business**

Item 1 – Approval of Consent Agenda

Mrs. Radcliff presented to the Board for its approval the consent agenda which contained the minutes for the March 22-23, 2013 Board meeting. A motion was made by Mrs. Hughes to

approve the consent agenda as presented. The motion was seconded by Mr. Hansen and unanimously approved by the Board. (A copy of the consent agenda is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, May 11, 2013.)

### **Administration, Finance, Facilities and Technology**

#### **Item 2 - Approval of Tuition and Fees for 2013-2014**

President Connelly presented for the Board’s approval a request to increase tuition and fees for 2013-2014 for in-state students and also for out-of-state students. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 2, May 11, 2013.)

The President, assisted by Mr. Copeland, reviewed with the Board information included in the materials outlining the University’s proposed tuition and fees for 2013-2014. After reviewing the information, a motion was made by Mr. Mobley to approve an increase in total costs including: tuition, mandatory fees, room and board for residential in-state students up to a maximum of 4.5 percent and 4.5 percent in total costs for residential out-of-students. His motion was seconded by Mrs. Maddux and unanimously approved by the Board.

### **New Business**

#### **Item 3 - Review of June 2013 Board of Visitors’ Meeting Schedule and Agenda**

Mrs. Radcliff briefly reviewed the Schedule of Events and the agenda for the June 14-16, 2013 Board of Visitors’ meeting and retreat. She stated that Dr. Portch will be working the Board and President-elect Reveley.

### **Closed Session**

Dr. Lynch moved to go into Closed Session under Section 2.2-3711 A1 of the *Code of Virginia* to discuss matters related to staff performance. The motion was seconded by Mr. Ward and unanimously approved by the Board.

A motion was made by Dr. Lynch to return to Open Session and to certify that the discussion in Closed Session was in compliance with the provisions of the Freedom of Information Act. The motion was seconded by Mr. Daniel. The discussion was certified by Mr. Daniel, Dr. Gordon, Mr. Hansen, Mrs. Hughes, Mr. Johnson, Dr. Lynch, Mrs. Maddux, Mr. Mobley, Mrs. Radcliff, Mrs. Walker and Mr. Ward. (A copy of this compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 3, May 11, 2013.)

### **Announcements**

There were no announcements.

### **Adjournment**

There being no further business, the Rector adjourned the meeting at 2:06 p.m.

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Judi M. Lynch  
Vice Rector