

**LONGWOOD UNIVERSITY BOARD OF VISITORS
EXECUTIVE COMMITTEE**

February 25, 2011

Minutes

Call to Order: The Longwood University Board of Visitors' Executive Committee held its meeting on Friday, February 25, 2011 at the Martin Agency in Richmond, Virginia. The meeting was called to order at 9:48 a.m. by Mr. John Adams, Rector of the Board.

Committee Members present were:

Mr. John B. Adams, Jr.
Ms. M. Jane Brooke
The Honorable Otis L. Brown
Mr. Stephen L. Mobley

Other Board members present were:

Dr. Ripon La Roche
Mr. Chin Han Kim
Mr. Ronald O. White

Present at the request of the Committee were:

President Patrick Finnegan
Ms. Jeanne S. Hayden

Present at the request of the President were:

Ms. Brenda L. Atkins
Ms. Kathy S. Worster

Business

Item 1 - Approval of Change to the *Student Handbook*

President Finnegan presented a request to approve a change to the *Student Handbook*. (A copy of this request is filed with "Addenda to Minutes of Meetings of the Board of Visitors, as Appendix 1, February 25, 2011.) He explained that the change requested is to include one of the national councils that was omitted from the policy changes approved by the Board at the December 2010 meeting.

A motion was made by Ms. Brooke to approve the change as presented. Her motion was seconded by Dr. La Roche and unanimously approved by the Committee.

Item 2 - Review of March 2011 Board of Visitors' Meeting Schedule and Agenda

President Finnegan reviewed the Schedule of Events and the agendas for the March 25 and 26, 2011 Board of Visitors' meetings. He noted that the reception on March 25 would include a presentation that he will be giving on visits throughout Virginia in March.

Item 3 - Review of Tuition and Fees for 2011-2012

Ms. Worster, Vice President for Administration and Finance, reviewed in detail several scenarios for tuition and fees for 2011-12 that will be taken to the Board of Visitors at its March meeting. These scenarios are based on the current enrollment at Longwood. (A copy of these scenarios is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, February 25, 2011.)

Mr. Adams recommended a tuition increase of 9% for years 2012 and 2013. A discussion ensued regarding marketing plans for Longwood and General Assembly actions related to tuition and funding plans for higher education.

Also relayed to the Committee was information regarding the "Higher Education Act". This act will define the cost of education per student at state colleges and universities and could potentially impact the amount of a tuition increase that can be approved. Ms. Worster stated that this should not be an issue for Longwood because the "Higher Education Act" will determine the amount of state appropriations received by the colleges and universities. She anticipates that Longwood will receive more state appropriations based on the current percentage of funding for students versus state.

Item 4 - Discussion of Board of Visitors' June Meeting

President Finnegan stated that the June 2011 meeting will be held on campus this year due to the lack of funds to do an off-site meeting/retreat. He reminded the Committee that a Nominating Committee needs to be created to elect the Executive Committee for 2011-12. Ms. Brooke volunteered to serve on this committee. Mr. Adams will appoint the remaining members of the Nominating Committee.

The President also asked if the Board wants to do an annual evaluation of his first year performance. Mr. Adams responded that there should be an evaluation performed and results will be compiled for review at the June meeting. The Board will use the same evaluation instrument that has been used in past years.

Item 5 - Legislative Update

Ms. Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects, presented an overview of the current General Assembly Session. She reviewed in detail a list of bills and the impact they will have on Longwood. (A copy of this handout is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, February 25, 2011.)

Following Ms. Atkins' report, the President updated the Board on the housing policy issue (releasing juniors and seniors to live off-campus) that has been ongoing since the December meeting. He stated that letters have been responded to that were received from Delegates Edmonds and Watkins, as well as the Governor, questioning Longwood's housing policy. He went on to report that Longwood has also responded to a housing audit that was performed by the Auditor for Public Accounts. In the wake of the receipt of the audit and the letters, Longwood has hired a lobbyist to assist the University with its position on the housing policy.

President Finnegan also informed the Committee of a drainage problem in Dorrill Dining Hall. He reported that the problem needs to be addressed quickly and anticipates that the remedy will be costly. An engineer has been identified to assess the problem and the Board will be updated.

Item 6 - Update on Presidential Inauguration

The President presented an update on the Presidential Inauguration that will be held on October 20 and 21, 2011. He stated that he wants the events associated with the inauguration to be classy but not extravagant and it will be a celebration of Longwood. President Finnegan went on to review the events that are being planned and reviewed a list of the committees that have been created to assist with planning the events. Mr. White expressed interest in serving on one of the committees. Mr. Adams will ask if other Board members want to serve on one of the inauguration committees at the March meeting.

Closed Session

Ms. Brooke moved to go into Closed Session under Section 2.2-3711 A1 of the Code of Virginia to discuss matters related to termination and hiring of personnel. The motion was seconded by Mr. Brown and approved by the Committee.

A motion was made by Mr. Mobley to return to open session. The motion was seconded by Ms. Brooke and approved by the Committee.

In compliance with the provisions of the Freedom of Information Act, the Committee returned to Open Session. Ms. Brooke moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Mr. Brown and affirmed by all present: Mr. Adams, Ms. Brooke, Mr. Brown, Mr. Kim, Dr. La Roche, Mr. Mobley, and Mr. White. (A copy of this compliance is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 4, February 25, 2011.)

Adjournment

There being no further business, the Rector adjourned the meeting at 12:35p.m.

M. Jane Brooke
Board Secretary